



# Burnt Oak Junior School The Pioneer Academy

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31<sup>st</sup> March 2017

Dear Parents/Carers

## **PARENTPAY UPDATE**

ParentPay, our new online cashless payment system goes live on **1<sup>st</sup> April 2017!**

Thank you to those parents who have already activated their accounts and explored the ParentPay website.

### **Activation**

This week your child brought home their activation letter providing you with your unique user name and password. Please ensure you log on to [www.parentpay.com](http://www.parentpay.com) and activate your account over the Easter holidays. This will enable you to pay for your child's school meals online from the Summer term, and school trips and visits from after the May half term break.

### **Balance Transfer**

Those of you that have already logged in will see that you have a nil balance for school meals. Any current credit/debt that you may have on your account will be transferred on Friday afternoon and show as your opening balance for the start of the Summer term. You will be able to see this and credit your account from Saturday 1<sup>st</sup> April.

### **Help Sheet**

If you experience any difficulty over the holidays logging in, or adding additional children if you already have an account, please refer to the Parent Guide – Activating Your Parent Pay Account sheet on the Burnt Oak website, which can be found on the ParentPay tab.

Thank you for your continuing support with this new initiative.

Yours sincerely

Mrs J Ivil  
Head Teacher

CEO: Mr L Mason-Ellis Head Teacher: Mrs J Ivil  
Company Registration Number 07691324

The Pioneer Academy is committed to safeguarding and promoting the welfare of all our pupils and expect all staff and volunteers to share this commitment.